

Application for certificate of residence in Akishima city

To the mayor of Akishima

① Whose certificate do you need? Year Month Day

Address	Akishimashi		
Katakana Reading Name		Date of birth	
		Year	Month Day

② Which Certificate do you need?

1	Juminhyo (Certificate of residence)	All family member	Copies
		Particular member	Copies
2	Deleted Record		Copies
3	Certificate of registered matters※	All family member	Copies
		Particular member	Copies
4	Certificate of non registration		Copies

※除票・・・転出や死亡した方の住民票
※記載事項証明書・・・市様式 / 加筆・修正可能

④ Person who visit the counter and who use the certificate.

③ Do you need the items below on the Certificate? Circle your choices.

Matter for both Japanese and foreign national	Relationship to head of household → Yes ▪ No
Matter for Japanese national	The legal domicile → Yes ▪ No
※In case these is/are (a) foreign national Matters for foreign national(s) in the family	
Matters for foreign national	Nationality → Yes ▪ No
	Information of the Residence Card → Yes ▪ No
If you need information other than the items above, circle it here. Individual Number(MyNumber) Resident's card code Old Name Old Address	

Only same as the above in column1, or member of the same household of the person in column1 can obtain certificate of residence with Individual Number(MyNumber).

Same as the above in column ①	※Please sign. Name
	Address(If ① and ④ are the same person, leave this section blank)

Others	If a proxy files the application, a proxy letter is required.	
	Address	
	Name	
	Company Name (In case of corporation, corporate seal is needed.)	Seal
	※In case of request by a third party, documentation clarifying the relationship, such as a contract, is required. Request reason	

⑤ The use of the certificate.

☐ Work place ☐ JKK Tokyo ☐ Declare for taxes ☐ Immigration Bureau ☐ Public pension ☐ Check Individual Number(MyNumber)

※A person or entity who receive the certificate by false or other illegal/unlawful means shall be punished by a fine not exceeding 300,000 yen.
(Article 46 of code of the Basic Resident Registration Act)

Please present your ID at the counter.